

KENTUCKY
HISTORY
AWARDS

Kentucky History Awards
2010 NOMINATION PACKET

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2010 Kentucky History Awards

The Kentucky Historical Society (KHS) is pleased to sponsor the Kentucky History Awards each year. This program recognizes outstanding achievements by individuals, business and civic leaders, communities, museums and history organizations throughout the commonwealth in the field of history. We encourage organizations, individuals and communities across the state to bring to our attention, through the nomination process, those projects and individuals whose efforts to promote the preservation, awareness and appreciation of state and local history deserve our recognition and thanks.

RULES FOR ENTRIES

- Each nomination must be submitted on a separate form. (You may copy the form as many times as needed.)
- **All nominations must be at the Thomas D. Clark Center for Kentucky History (100 West Broadway, Frankfort) by Tuesday, Oct. 12, 2010. No late entries will be accepted.**
- You may nominate your own projects, programs or publications. Self-nomination is encouraged.
- Organizations may nominate more than one project, individual, etc.
- All nominated projects must have been initiated or completed between Jan. 1, 2009 and Dec. 31, 2009.
- KHS reserves the right not to give an award in any category in which the judges determine that minimum requirements have not been met.
- Nominations must pertain to some aspect of Kentucky state or local history or must have been a project sponsored by or initiated to benefit a museum, historical society, genealogical society or other history-related organization in Kentucky.
- **Please be sure that your nomination entry is complete.**

AWARDS

Service Awards and Special Awards: One award recipient will be selected in each category. Each Service Award recipient will receive a \$250 cash award and an engraved plaque. Each Special Award recipient will receive an engraved plaque. The Brig. Gen. William R. Buster Award recipient will receive an engraved silver tray.

General Awards: Each entry in the General Awards category will be:

- A. Judged based on the criteria for the categories
- B. Judged against other entries in the same class
- C. Given an **Award of Merit**—indicating a project of outstanding quality that can serve as a statewide or national model.

NOTIFICATION OF AWARD

All entries that receive an award will be notified by phone or email by Friday, Oct. 22, 2010. The awards will be presented at the Kentucky History Celebration at the historic Old State Capitol in Frankfort on Friday, Nov. 5, 2010. Each organization that receives an award should plan to have a representative attend the celebration to accept the award. **NOTE: Please include a digital photograph of the entry. Photographs of each winner will be displayed at the time the award is presented.**

PREPARING THE NOMINATION PACKET

Please include:

- ___ **Original plus two copies** of the completed nomination form (including cover sheet, nomination checklist, questions and narrative).
- ___ **One copy** of supporting materials and photographs

Mail the nomination package to:

Kentucky History Awards Nomination, Kentucky Historical Society, 100 W. Broadway, Frankfort, KY 40601

For information or questions, contact Ann Johnson at 502-564-1792 or annj.johnson@ky.gov.

2010 Kentucky History Awards

CRITERIA FOR ENTRIES

Following are criteria to consider when preparing an entry for the Kentucky History Awards. For each nomination, supporting documents in the form of photos, slides, copies of flyers, newspaper articles, scrapbooks or other appropriate materials that help to document the project or nominee's work are encouraged. You may also include up to three letters of support from members of your community. Supporting materials are **not** returned unless requested.

SERVICE AWARDS

Director's Award of Excellence—presented to a local history organization or museum for outstanding achievement throughout the year. The nomination should show evidence that:

- the organization's programs, exhibits and publications during the year have been varied and balanced
- the organization's programs, exhibits and publications have had strong historical content
- the organization's members and the local community have participated in or supported the organization's programs
- the work of the organization during the year has benefited its community

Please list the organization's number of staff and volunteers in your nomination narrative.

Award of Distinction—presented to a **nonpaid** individual who has made a significant contribution to state and local history during his or her career to one or more museums, historical societies, genealogical societies or other history-related organizations as a volunteer, board member or member of the organization. The nomination should show evidence that:

- this person has contributed many hours to preserving and promoting state or local history in his or her community or in the state
- this person has helped to make the organization a more effective service provider in the community
- this person has made a significant impact on the study of Kentucky state or local history at the local, regional, state or national level

Frank R. Levstik Award for Professional Service—presented to a current or recently retired (within the last two years) paid staff member of a museum, historical society, genealogical society or other history-related organization in the state. The nomination should show evidence that:

- the staff member's work and dedication to his/her institution has been exemplary
- the staff member's work for his/her institution was instrumental in raising the overall excellence and professionalism of that institution
- the staff member has contributed to the overall professionalism of history organizations and museums in Kentucky through participation and leadership roles in professional organizations or service to other organizations through workshops, presentations, etc., research, publications or other activities

SPECIAL AWARDS

Special awards are given to individuals and organizations that have either:

- consistently shown support for history and history projects in their community, region or state
- initiated or participated in a special project that has brought wide recognition to some facet of state or local history

The categories are:

Lifetime Dedication to Kentucky History Award: Individual who deserves to be honored for his/her consistent support of Kentucky history through his/her work, writings, activities or support of museums or history organizations in Kentucky

Brig. Gen. William R. Buster Award: Individual who deserves to be honored for his/her sustained significant contributions to Kentucky's military history through his/her work, activities or support of museums or history organizations within the Commonwealth of Kentucky

Volunteer Group: Nominations in this category should show evidence that:

- the volunteer group has made a substantial contribution of time and/or talents that benefits a state or local history organization or project
- the group has helped to make the organization a more effective service provider in the community

GENERAL AWARDS

General awards recognize excellence for projects including exhibitions, multimedia (including audio/visual and oral history projects), preservation projects, publications, public programming and special projects, individual achievements, general organizational excellence, volunteers, education programs (public and school) and websites/online indexes (list web address).

Educational Program—School or Public

Museum Exhibit; Audiovisual Project; Oral History Project; Preservation Projects

Nominations in these categories should show evidence of:

- educational and historical value (is it relevant, meaningful and accurate)
- benefit to the organization's community
- community support through attendance, public participation or assistance
- (if applicable) the help of scholars to aid in researching, planning or executing the program, exhibit or project

Publications—Local or State History

Newsletter or Journal; Brochure or Pamphlet; Poster or Exhibit Catalog; Online Index or Website

Nominations in the publications categories should show evidence of:

- historical value
- accurate and appropriate research by scholars or others qualified in the subject matter
- strong technical qualities and pleasing appearance
- distribution numbers and methods. (A copy of the book, brochure, pamphlet, poster, catalog, newsletter, journal or samples of copies of website pages of an online index must be included in the nomination package. Other supporting documents, such as newspaper articles, book reviews, or letters of support are encouraged.)
- (for websites) quality design and content; website should also be well organized and easy to navigate. (If nominating a website, please include the web address on the nomination coversheet.)

Since the judges will not be able to see the nominated program, exhibit or project in its entirety, supporting documents in the form of photographs, attendance figures, exhibit drawings or outlines, flyers or brochures, newspaper articles, evaluations, scripts for audiovisuals, texts for exhibit labels, sample transcriptions for oral history projects, website addresses for web pages, etc. are strongly encouraged.

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2010 Kentucky History Awards
COVER SHEET

(Required for all nominations)

Deadline for entries: Tuesday, Oct. 12, 2010

Nominee (organization, group or individual) _____

Project title (if applicable) _____

Address _____

City _____ State/Zip _____ Phone () _____

E-mail address _____ Fax () _____

Service Award Categories: One recipient per category. Each recipient receives a \$250 cash award.

- _____ President's Award of Excellence (Outstanding Museum or History Organization of the Year)
- _____ Award of Distinction (Outstanding Individual Service to Museums or History Organizations)
- _____ Frank R. Levstik Award for Professional Service (Outstanding Service by a Paid Professional in the Field)

Special Award Categories: One recipient per category.

- | | |
|--|--|
| _____ Lifetime Dedication to Kentucky History Award
(Winner receives an engraved plaque and a \$250 donation from the KHS Foundation to the organization the recipient represents.) | _____ Brig. Gen. William R. Buster Award
(Winner receives an engraved tray.)
_____ Volunteer (Winner receives an engraved plaque.) |
|--|--|

General Award Categories: No limit to the number of nominations. Recipients receive a framed certificate designating an Award of Merit. All nominations in a particular class are only judged against the nominations in that class.

- Class:**
- _____ Class A—Organizations with budgets of less than \$5000 per year
 - _____ Class B—Organizations with budgets of \$5001-10,000 per year
 - _____ Class C—Organizations with budgets of \$10,001-50,000 per year
 - _____ Class D—Organizations with budgets of \$50,001-100,000 per year
 - _____ Class E—Organizations with budgets of more than \$100,000 per year

Nominated by _____

Address/City/State/Zip _____

Phone () _____ **E-mail address** _____

Name of person who will accept award if selected _____

(Must be in attendance in Frankfort on Friday, Nov. 5, 2010.)

Address _____ **Phone ()** _____

Name/address of local newspaper _____

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2010 Kentucky History Awards
NOMINATION CHECKLIST
(Required for all nominations)

_____ **Cover Sheet**

_____ **Nomination Form:** Checklist and questions

_____ **Narrative** (not to exceed two pages).

Please include a narrative that explains why the nominated project, program, publication, group or individual should receive a Kentucky History Award.

_____ **Supporting materials**

_____ **Photographs (Optional):** If possible, please include one to three photographs or slides that can be used to illustrate the nominated project, program or publication or that demonstrates the contributions of the group or individual. These photographs will be used to prepare a presentation about the award recipients to be shown during the Kentucky History Celebration.

NOMINATION QUESTIONS

1. Title of nominated project, program, publication, group or name of individual.

2. Brief summary: Explain why this project/nominee deserves to receive an award. If this project/nominee receives an award, this summary will be read at the Kentucky History Celebration on Nov. 5, 2010.

3. Supporting materials: Supporting materials can include books, journals, scrapbooks, videotapes, brochures, posters, photographs, newspaper clippings, articles, etc. You may include up to three letters of support from members of your community.

4. Do you want the supporting materials returned? If not, they will be donated to the community services resource center at KHS. Yes_____ No_____.

NOMINATION NARRATIVE

5. Narrative: Using the guidelines in the Criteria for Entries, describe the nominated project, program, publication or contributions of group or individual. Explain why this nominee is outstanding. (Please use no more than two pages.)

KentuckyHistoricalSociety

2010 Kentucky History Awards

Deadline for entries: Tuesday, Oct. 12, 2010

Awards will be presented at the 2010 Kentucky History Celebration at the historic Old State Capitol in Frankfort, Ky., at 5:30 p.m. on Friday, Nov. 5, 2010. Plan now to attend.

Do not forget to include:

- _____ Original plus two copies of the cover sheet
- _____ Original plus two copies of the correct nomination form and narrative
- _____ One copy of supporting documents

The Kentucky Historical Society does not discriminate on the basis of race, color, national origin, sex, age, religion or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.



The Kentucky Historical Society is an agency of the Tourism, Arts and Heritage Cabinet.

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KentuckyHistoricalSociety
100 W. Broadway
Frankfort, KY 40601

Kentucky History Awards
**Nomination Forms
Enclosed!**